

DISTRICT XI

CALIFORNIA PARK & RECREATION SOCIETY
Serving San Bernardino and Riverside Counties

Meeting Minutes March 13, 2008

Meeting was called to order at 10:18 AM on March 13, 2008 at 16822 Spring Street, Fontana, CA by the President of CPRS District XI, Dawn Pia.

Attendees:

Dawn Pia, President	City of Riverside
Kyla Brown, President Elect	City of Fontana
Ryan Samples, Vice President	City of Rancho Cucamonga
Kristy Samples, Treasurer	City of Rialto
Michael Wright, Secretary	City of Fontana
Mariana Rodriguez, Corresponding Secretary	City of Riverside
Ann Kassel-Wilkes, Administrative Section	City of San Bernardino

Absent:

Stephanie Netzley, Aquatics Section	City of Corona
Ramona Almendarez, Past President	City of Ontario
Deb Farrar, Supervisors Section	City of Colton
Brandie Potter, Aging Section	City of Norco
Julie Dorey, Legislative Section	City of Ontario

Vacant:

District Director
Park Operations Section

Guest:

None

Approval of Agenda:

Agenda was reviewed, and an addition of voting on scholarships was added to the agenda, followed by a motion to approve agenda and a consensus to approve the agenda by the board members present.

Approval of Minutes:

Minutes were reviewed, motioned, and approved by the board members present for the February meeting minutes.

Financial Statement from February was reviewed, motioned to accept and approved by the board members present.

PAC Donations – Dawn Pia

- Discussion on a \$500 donation to PAC was discussed
 - Board members were worried that PAC would think this was an annual donation that would be given.
 - Board members came to a consensus that this is not what we have to give, but what District XI is able to give and would be willing to change the donation based on contributions to the raffle funds in the future.
- **Motion was made to give a \$500 donation to PAC from raffle monies collected through the year. Motion was second and carried by board members present.**

Sponsorship – Dawn Pia

- Miracle Playground and Community Works have already pledged as sponsors for the next fiscal year for District XI

Our Successes – Dawn Pia

- Conference Social – Great job Kristy and setting a precedence for District XI with one of the best socials ever.
- Pat O’Brien Professional Legislative Award – received the award at the awards dinner at CPRS Conference. Will share the award in an e-mail blast and announce in the next newsletter.

Administrators Day Workshop – Dawn Pia/Ann Kassel-Wilkes

- Will be held on April 10, 2008 from 10am to 2pm
- Budget was discussed to increase expenditures with increased revenue
- **Motion was made to increase the budget from \$250 to \$500 as long as revenue matches expenditures; second on the motion; motion was passed with board members present.**
- Set-up will be on April 9, 2008
- Each city is asked to bring a raffle prize worth \$25
- Assistance needed for day of event with PowerPoint, roses and recognition.
- Ann Kassel-Wilkes will do gift bag
- Julie Dorey will do round table
- Dawn Pia will be Master of Ceremonies
- Kristy Samples will make the certificates
- McGrath’s will cater the event

Awards and Installation Banquet – Dawn Pia

- Date of Event – Thursday, March 20, 2008
 - Set-up March 19, 2008 at 2:00 PM
- Location is Riverside Regional Park Headquarters Carriage House (4600 Crestmoore Road)

- Decorations will be handled by Ann Kassel-Wilkes, Deb Farrar and Mariana Rodriguez
- Video will be handled by Kyla Brown
- Each City is to bring a raffle prize worth at least \$25 in value – Ramona Almendarez and Deb Farrar will coordinate the raffle.
- No Host Bar will be arranged by Brandie Potter
- Facility will be handled by Liz Castillo
- Master of Ceremonies will be conducted by Ray Gonzales (City of Lake Elsinore)
- Registration and Finances will be coordinated by Kristy Samples
- Set-up and rehearsal will be Wednesday, March 19, 2008 at 3:00 pm.
- Awards
 - 2 Professional Service Awards
 - Jennifer Hunt – City of Fontana
 - Stephanie Konrad-Stabio – City of Rialto
 - 2 Lifetime Achievement Awards
 - Ken Herron – City of Fontana
 - Cal Camara – City of Hesperia

Scholarships

- Discussions were conducted on what to do with the scholarship applicants with only two applications being received.
 - After some discussion and presentation of the two individuals that applied for the scholarship, the consensus was that District XI will give each a scholarship
- **Motion was made to give Courtney Hodnick and Mike Mitchell the District XI \$300 scholarship each; a second was received and the board passed the motion with members that were present.**

Reports:

President – Dawn Pia

- Reports were given in above minutes.

Regional Representative – Adrian Reynosa (Absent)

President Elect – Kyla Brown

- Set-up a retreat for the incoming board on April 25, 2008
 - This retreat will be to discuss 08/09 Goals and Calendar of Events

Vice President – Ryan Samples

- Nothing to report

Treasurer – Kristy Samples

- Nothing to report

Secretary – Michael Wright

- Nothing to report.

Corresponding Secretary – Mariana Rodriguez

- Nothing to report

Past President – Ramona C. Almendarez

- Nothing to report

Supervisors Section – Deb Farrar

- Absent – Nothing to report

Aquatics Section – Stephanie Netzley

- Absent - Nothing to report

Administrative Section – Ann Kassel-Wilkes

- Reminded each city to bring a \$25 raffle prize to Administrative Assistance Workshop

Aging Section – Brandie Potter

- Absent – Nothing to report

Legislative Section – Julie Dorey

- Absent - Nothing to report

New Business

- None

Announcements

- None

Meeting adjourned at 12:06 PM until 10:00 AM on May 8, 2008 at Central Park in the City of Rancho Cucamonga, located at 11200 Base Line Road, Rancho Cucamonga, CA 91701.